Resilient Communities Wiltshire

Chilmark and Ridge Community Emergency Plan

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Plan Author

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Appendix A (Restricted circulation and access)
Resources
Skills
Places of Safety
Useful Information

Appendix B
Action Plans

Key Contacts

Community Emergency Lead Volunteer Coordinator			
Name		Contact Number	Mob: Home: Email:
Notes			

Community Emergency Deputy Lead Volunteer Coordinator			
Name		Contact Number	Mob: Home: Email:
Notes			

All other contact details are in Appendix A which has restricted access.

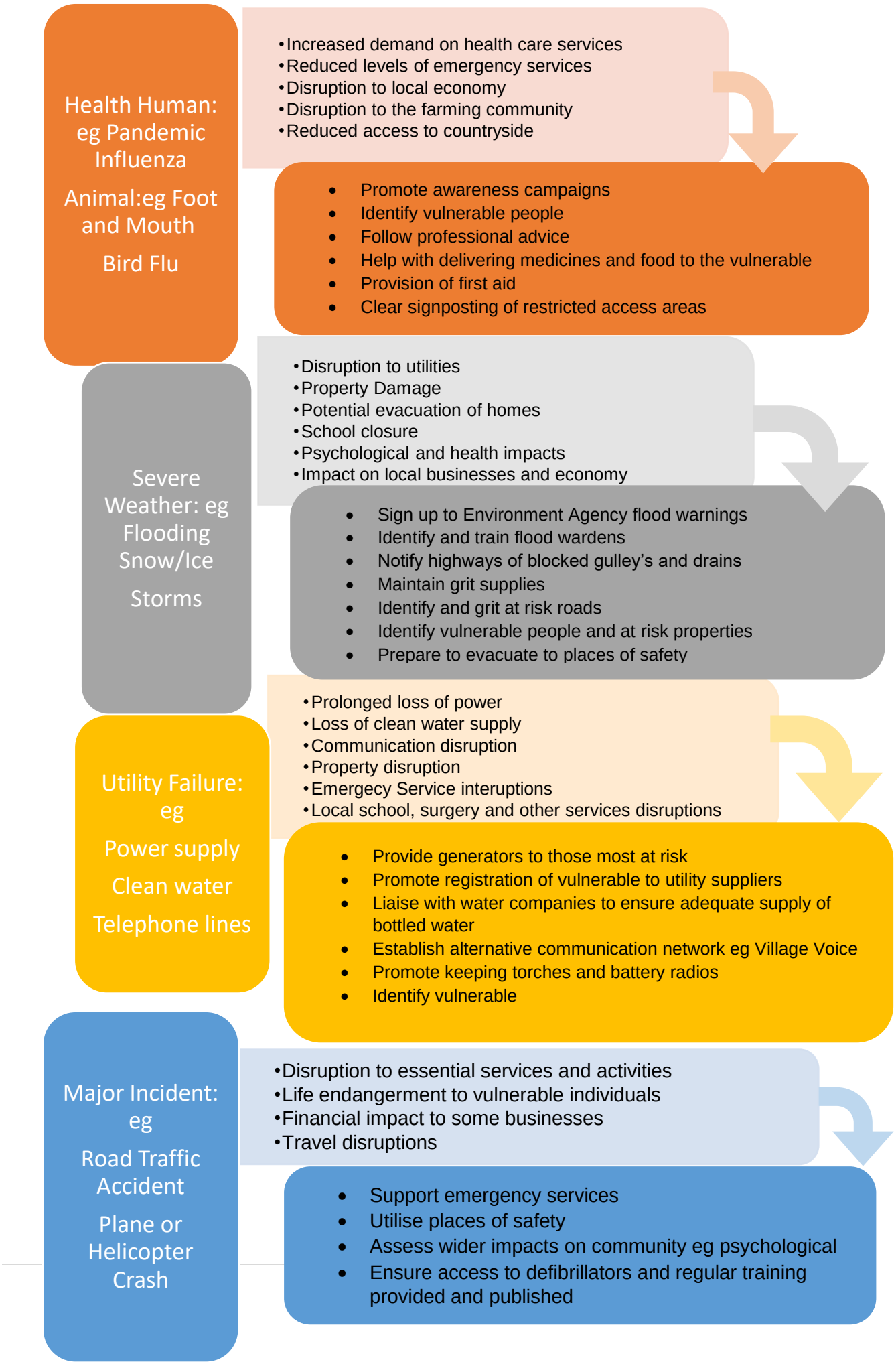
Places of Safety

Places of Safety	
Location 1	Reading Room
Location 2	
Key Holder Contact Details	See Appendix A

1. Be Informed

1.1 What's an Emergency

An Emergency, which can also be referred to as an incident is anything that affects you, your family and our community. Overleaf we have highlighted our highest risks for Chilmark and Ridge, some of the potential consequences and how the community can help.


Health Human: eg Pandemic Influenza
Animal:eg Foot and Mouth
Bird Flu
•Increased demand on health care services
•Reduced levels of emergency services
•Disruption to local economy
•Disruption to the farming community
•Reduced access to countryside
Promote awareness campaigns
Identify vulnerable people
Follow professional advice
Help with delivering medicines and food to the vulnerable
Provision of first aid
Clear signposting of restricted access areas
Severe Weather: eg Flooding
Snow/Ice
Storms
•Disruption to utilities
•Property Damage
•Potential evacuation of homes
•School closure
•Psychological and health impacts
•Impact on local businesses and economy
Sign up to Environment Agency flood warnings
Identify and train flood wardens
Notify highways of blocked gulley's and drains
Maintain grit supplies
Identify and grit at risk roads
Identify vulnerable people and at risk properties
Prepare to evacuate to places of safety
Utility Failure: eg
Power supply
Clean water
Telephone lines
•Prolonged loss of power
•Loss of clean water supply
•Communication disruption
•Property disruption
•Emergecy Service interuptions
•Local school, surgery and other services disruptions
Provide generators to those most at risk
Promote registration of vulnerable to utility suppliers
Liaise with water companies to ensure adequate supply of bottled water
Establish alternative communication network eg Village Voice
Promote keeping torches and battery radios
Identify vulnerable
Major Incident: eg
Road Traffic Accident
Plane or Helicopter Crash
•Disruption to essential services and activities
•Life endangerment to vulnerable individuals
•Financial impact to some businesses
•Travel disruptions
Support emergency services
Utilise places of safety
Assess wider impacts on community eg psychological
Ensure access to defibrillators and regular training provided and published

1.2 Why have an Emergency Plan?

1.3 Legalities

Disclaimer

Chilmark Parish Council accepts no liability for any loss or damage arising directly or indirectly from action taken or not taken in reliance on material or information contained within this Emergency Plan, or for any failure to activate the plan or to carry out any planned activities in response to a flood alert or other warning issued.

Health and Safety

It is recognised that those named or recognised in this plan are not trained or resourced to carry out any functions of the emergency services. The response will be confined to supporting the welfare of the people in the community and helping them to maintain a normal community life. No-one is obliged to carry out any function and all duties are done solely on a voluntary basis.

Data Protection

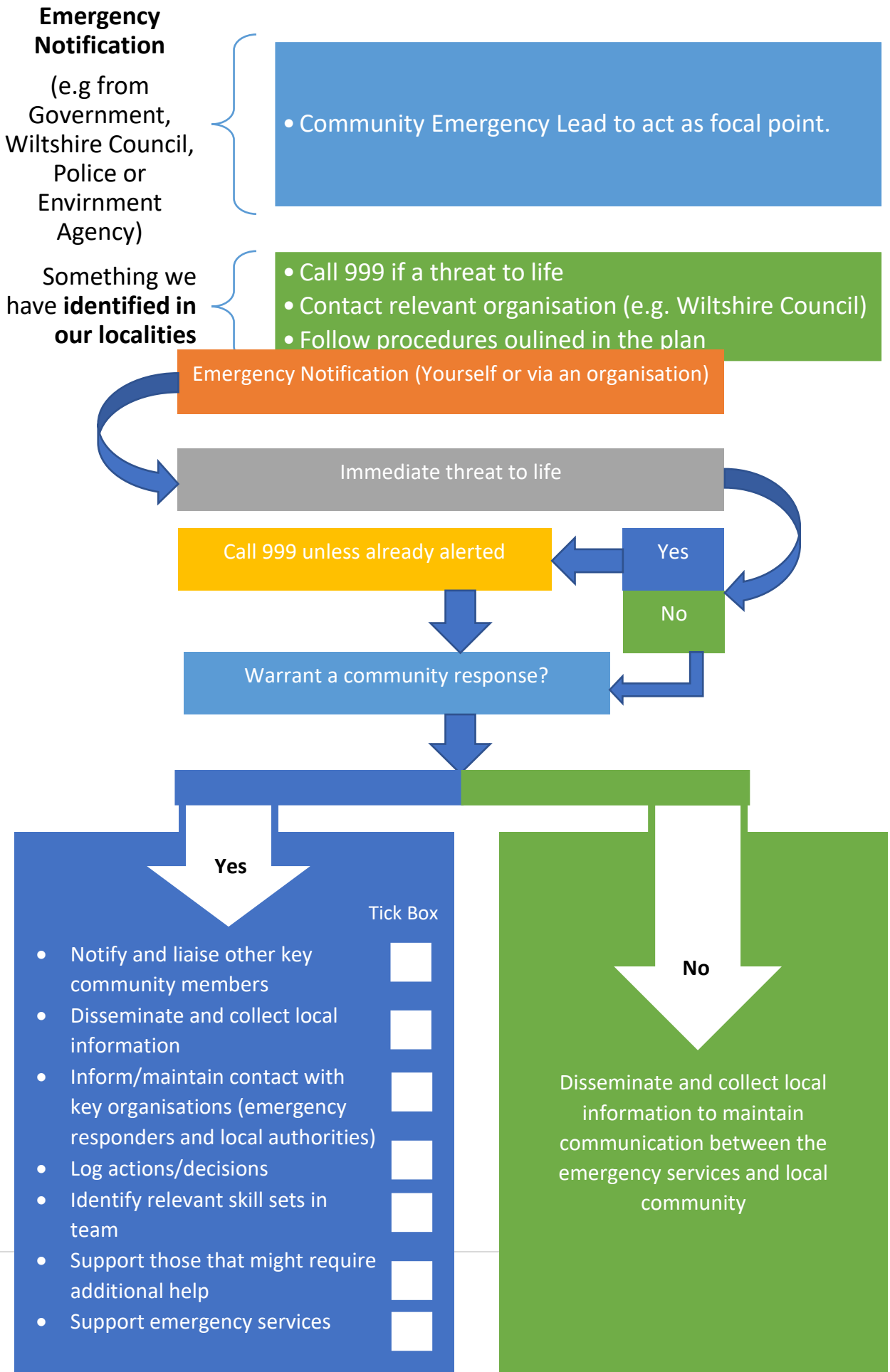
The plan authors/co-ordinators retain the title of data controller and will ensure all personal details are only included with the consent of the individuals concerned. Some information may need to be shared with the other community members and with representatives of the emergency services or council. All sensitive information will only be held by specified personnel. Any versions of this emergency plan as sent to the statutory authorities e.g. Wiltshire Council will have contact details removed except as indicated e.g. plan authors/lead coordinators.

Insurance

Those volunteers carrying out general duties as part of a response to an emergency and in line with this plan will be covered by the Parish Council's annual insurance. The Parish Council cannot however take responsibility for any actions carried out by individuals outside the scope of this plan. Any individuals using equipment e.g. chain saws, 4x4 vehicles etc should ensure their normal insurance covers such eventualities.

1.4 Activation

Activation may come from one of two different ways:



1.5 Local Emergency Responders

Who?	How to contact them?	What they do in an emergency?
Police	• Dial 999 in an emergency such as a crime in progress • Non-emergency Police reporting dial **101**	• Responding to incidents • The co-ordination of the emergency services, local authorities and other organisations during an emergency
Fire	• Dial 999 in an emergency	• Responding to incidents • Fire-fighting and fire prevention • Detection, identification, monitoring and management of hazardous materials and protecting the environment
Ambulance NHS & RE:ACT	• Dial 999 in an emergency • NHS non-emergency number: 111	• Responding to incidents • Identify & alert the receiving hospitals • Engage local crisis and emergency response teams • Involve local GPs
Wiltshire Council	• In and out of hours use: 0300 456 0100. • In hours you may ask for the Emergency Planning Team • You may use emergencyplanning@wiltshire.gov.uk	• Support the emergency services • Help the community recover • May take action to protect property from flooding by water from the highway where there is a failure of the highway drainage system • Help facilitate road closures and diversions • Identify and set-up a safe place for community to stay after being evacuated - known as rest centre
Environment Agency	• **Incident hotline** 0800 80 70 60 (24-hour service) • Floodline service 0345 988 1188	• Protect the environment and take reports of environmental pollution such as chemical or fuel spills, or many dead fish in rivers • Issue flood alerts and warnings to the public and implement flood defence where appropriate • Deal with emergency repairs and blockages on main rivers and own structures
Utility Providers	• Gas (National Grid) 0800 111 999 • Power Cut - call 105 • Wessex Water: 0345 600 4600 • Thames Water 0800 3169800 • British Telecoms 08001217667	• Support statutory responders • Ensure continuity of supply • Provide alternative means of supply during an emergency if there is a threat to life

2. Get Involved

2.1 Our Scope

The villages of Chilmark and Ridge aim to provide a community wide response in the event of an emergency in order to:

1. Support the statutory agencies
2. Provide ongoing support to the vulnerable
3. Disseminate relevant information
4. Learn lessons from the response to mitigate effects of future emergencies

2.2 Preparation and Triggers

Ensuring the two villages are able to respond effectively to an emergency will require a number of actions over the next year (2021). These can be found at Appendix B.

The triggers for enacting the Emergency Plan can be found below:

Incident	Trigger	Considerations/Action	Who
Flood	General Triggers maybe: • Prolonged periods of rainfall • Weather forecast predicting episodes of intense rainfall. • Summer storms, rainfall falling on hard ground • Borehole levels rising • River levels rising • Alerts received from environment agency. • Cellars experiencing ingress of water • Winterbournes and springs appearing The following specific Triggers: **1. Flood Alert** This means 'flooding of low-lying land and roads is expected'.	○ Monitor borehole & river levels. ○ Undertake visual inspections of known flooding areas only if safe to do so. ○ Store and distribute sandbags ○ Liaise with Wiltshire council re conditions on ground and/or if roads need closing. ○ Liaise with Environment Agency re current levels if flooding advised and predicted levels. Community actions should be: ○ Watch and monitor water levels ○ Listen/watch local radio and TV ○ Ring Floodline on **0345 988 1188** for further information a) Check EA website https://flood-warning-information.service.gov.uk/station/3371?direction=u ○ https://flood-warning-information.service.gov.uk/station/3317 ○ Advise residents to have a personal flood plan ○ Alert neighbours, <u>particularly the elderly or vulnerable</u> ○ Check pets and livestock	Flood warden Area Co-ordinators Parish Clerk Parish Clerk Flood warden All All All Flood warden Flood warden Parish Clerk Area Co-ordinators All

Incident	Trigger	Considerations/Action	Who
	2. Flood Warning This means 'flooding of homes and businesses is expected'. **3. Severe Flood Warning** This means 'Severe flooding is expected'.	Community actions should be as for flood alert plus: ○ Move vehicles, food valuables, pets and other items to safety ○ Put sandbags in place ○ Prepare to turn off gas and electricity ○ Be prepared to evacuate your home ○ Protect yourself, your family and others that need your help ○ Consider opening places of safety – alert key holders ○ Alert volunteers to help the elderly or vulnerable if required Community actions should be as for flood alert and flood warning plus: ○ Be prepared to lose power supplies – electricity, gas, water and telephone ○ Try to keep calm and reassure others ○ Cooperate with emergency services and local authorities ○ Open places of safety ○ You may be evacuated ○ Ensure volunteers available to help and support elderly and vulnerable	All Flood warden All All All Lead Coordinator Lead coordinator All All Lead Coordinator Lead Coordinator All Lead Coordinator

Incident	Trigger	Considerations/Action	Who
Snow	Weather forecast or warning predicting heavy snow or icy conditions. Significant snow fall or severe ice	○ Continue to Monitor Met Office Weather Warnings ○ Check whether vulnerable resident need support. ○ Report incidents of vulnerable people in need of support through to Wiltshire Council ○ If public offer use of 4 x 4 vehicles assistance advise they should have adequate insurance to cover for charitable use and winter tyres or snow chains ○ Consider use of farmers with snow ploughs to clear major routes ○ Consider gritting roads not included on Highways gritting routes ○ Consider gritting pavements and community areas ○ If amber or red weather warning consider withdrawing volunteers until safe to work outside again. ○ If local evacuation required consider opening local place of safety. Advise Wiltshire Council ○ Ensure adequate rotation of volunteers during event. Volunteers should always report in to a coordinator, time out, where they are going and when they are back. ○ If road conditions become dangerous, inform Wiltshire Council ○ Advise Wiltshire Council when standing down volunteers.	All Area Coordinators Lead Coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator Lead coordinator

Incident	Trigger	Considerations/Action	Who
Storms/High Winds	Weather forecast or warning storms or damaging winds Local roads blocked by fallen trees Buildings damaged by fallen trees	○ Monitor Met Office and weather forecasts and warnings ○ If safe to do so consider use of farmers and other insured volunteers who are trained and have access to chainsaws and appropriate heavy lifting equipment ○ Inform utility companies if fallen trees or branches have damaged infrastructure ○ Liaise with utility companies, Wiltshire Council and emergency services as required ○ Check on vulnerable affected by the incident ○ Consider opening place of safety for evacuation or rest centre for statutory services and volunteers ○ Ensure adequate rotation and rest periods for volunteers.	All Lead Coordinator Lead Coordinator Lead Coordinator Area Coordinator Lead Coordinator Lead Coordinator

Incident	Trigger	Considerations/Action	Who
Loss of Utilities	Weather forecast High winds resulting in tree branches/debris falling Local incident e.g.. Burst water main, damaged electricity pole/pylon	○ If power cut inform power company ○ If water failure or sewage leak inform Wessex Water ○ Be aware of vulnerable residents who may need assistance in event of loss of services. Contact Wiltshire Council or Health services if concerned. ○ If flying debris advise volunteers to withdraw until conditions improve ○ Do not approach any “downed” power cables – electricity can ark considerable distances. Assist in setting up cordon and inform power company asap. If anyone is trapped inform Dorset & Wiltshire F & R ○ If Red or Amber warning given – advise standing down volunteers. ○ If local evacuation required arrange for opening of place of safety and assist in manning rest centre ○ Burst water mains can be dangerous due to pressure and may be contaminated – advise people to stay clear.	All Lead Coordinator Lead Coordinator Lead Coordinator Area Coordinator Lead Coordinator Lead Coordinator Lead Coordinator

Incident	Trigger	Considerations/Action	Who
Major incident	Sudden traumatic event: ▪ Serious Fire ▪ Major Road accident ▪ Plane or helicopter crash ▪ Para gliding accident	○ Alert appropriate agencies ring 999 ○ Liaise with lead for statutory first responders to see if coordinator/volunteers can help (ensure all aware of safety issues) ○ If local evacuation or casualty triage station required consider opening local place of safety ○ Arrange rota of volunteers if situation ongoing. ○ Stand down volunteers when appropriate .	First on scene/witness Lead Coordinator Lead Coordinator Lead Coordinator Lead Coordinator

Incident	Trigger	Considerations/Action	Who
Pandemic	Directive from National Government Direct communication from Wiltshire Council, Public Health. Local and national news.	○ If Public Health emergency declared liaise with Wiltshire Council re assistance required. ○ If Public Health team or NHS need use of facility for vaccinations assist with opening place of safety centre and manning facility if appropriate and requested. ○ Ensure those who are vulnerable are identified and keep relevant information on a private and confidential basis ○ Keep villagers informed though Parish Council and other appropriate websites, notice boards and newsheets (electronic and paper). ○ Offer face to face or telephone contact to the vulnerable or at risk ○ Organise prescription pick-up and delivery via Link ○ Ensure local food outlets including pubs aware and can help if able	Lead Coordinator Lead Coordinator Area Coordinators/Lead Coordinator Lead Coordinator/Parish Clerk Area Coordinators Area Coordinators Lead Coordinator Lead Coordinator

Incident	Trigger	Considerations/Action	Who
Animal Disease	Direct communication from Department for Environment, Food and Rural Affairs (DEFRA) Direct communication from Wiltshire Council, Public Health. Local and national news.	○ Follow Government guidelines via www.gov.uk/government/organisations/department-for-environment-food-rural-affairs Animal and Plant Health Agency https://www.gov.uk/government/organisations/animal-and-plant-health-agency Wiltshire Council Animal Health Team, 0300 456 0100 ○ Offer Support to local farming community ○ Provide information to villagers about closed footpaths and bridleways and alternative public byways (e.g. for exercising dogs and horses) ○ Check public warning and information signage stays in place, and report to Wiltshire Council if tampered with or removed (0300 456 0100).	Lead Coordinator Lead Coordinator Lead coordinator Area Coordinators

2.3 Key Local Skills & Resources

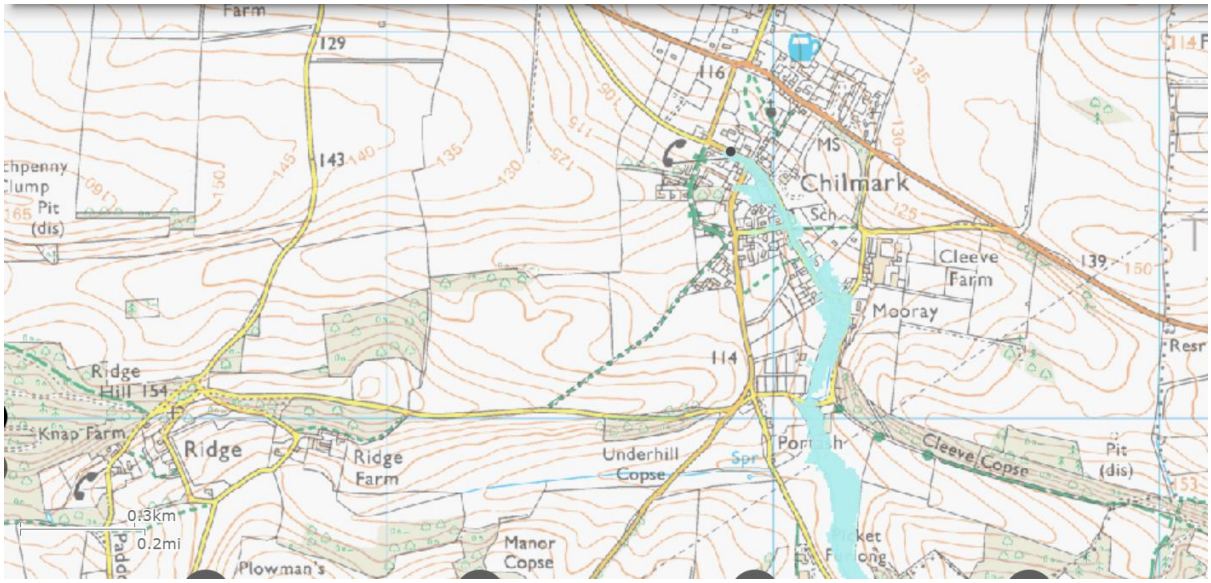
See Appendix A

2.4 Places of Safety and Contact Details

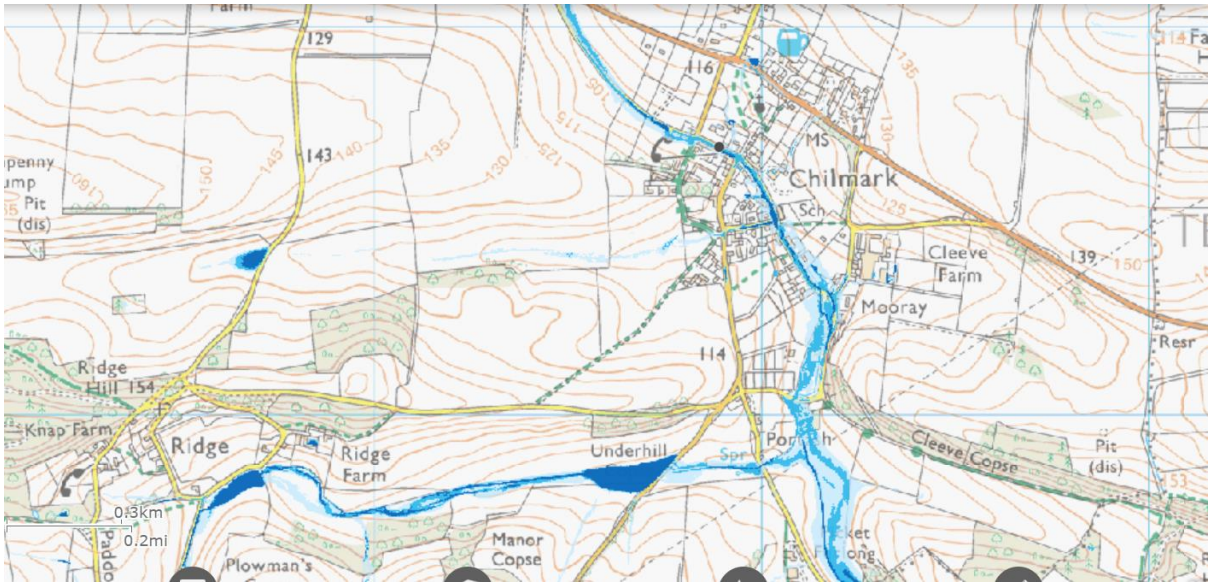
See Appendix A

2.5 Map of Local Risks

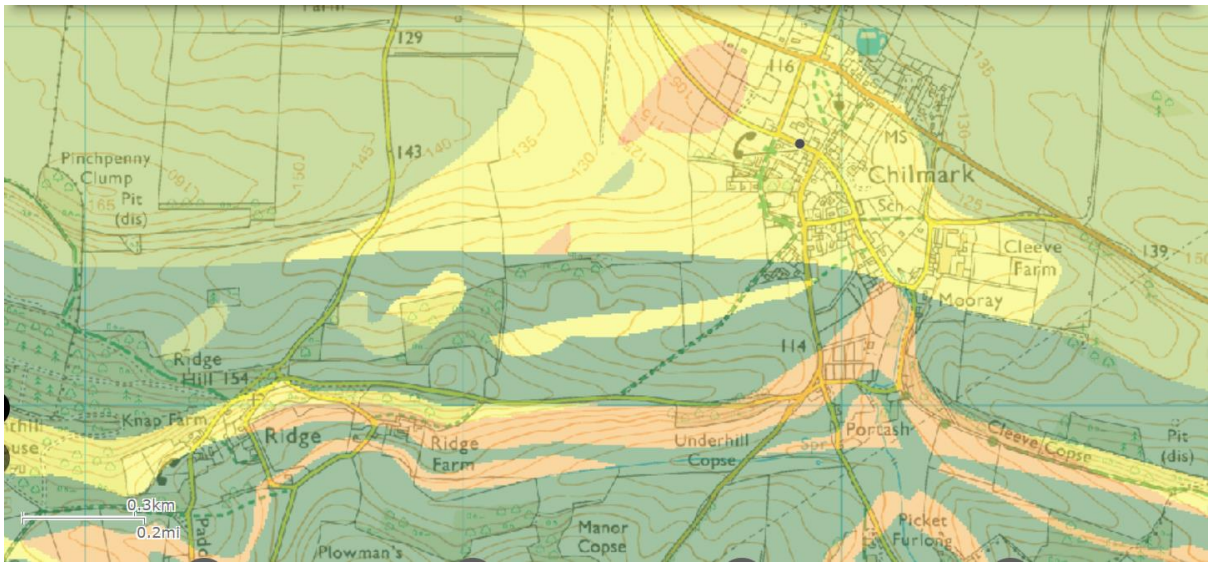
2.5.1 Risk from river flooding



2.5.2 Risk of Surface Water Flooding

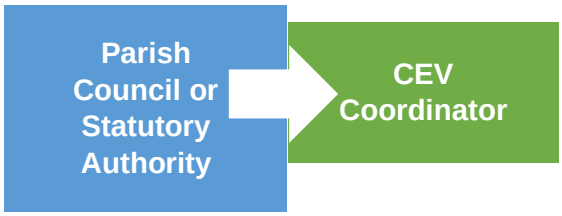


2.5.3 Risk of Ground Water Flooding



- No risk.
- Groundwater levels are at least 5m below the ground surface.
- Groundwater levels are between 0.5m and 5m below the ground surface.
- Groundwater levels are between 0.025m and 0.5m below the ground surface.
- Groundwater levels are either at or very near (within 0.025m of) the ground surface.

2.6 Action Cards

Community Emergency Volunteer Coordinator/Deputy	
Activation	**Key Responsibilities**
	• Coordinate the community response • Ensure Health and Safety (as advised) is followed • Liaise with relevant emergency services/organisation/council • Ensure action and decision are logged
Actions	
1. Initiate community response on receipt of a request from the emergency services 2. Liaise with the emergency services for advice before taking further action 3. Coordinate the organisation of the community volunteers 4. Keep an eye on Health and Safety of the volunteers 5. Record all decisions and actions of the community 6. Coordinate the requests for extra resources – in liaison with the council	

Community Volunteers	
Activation	**Key Responsibilities**
	• Help with community tasks • Collect community information • Help disseminate information • Assist in incident response (sand bagging, flood monitoring etc)
Actions	
1. Only carry out tasks you are comfortable with or trained to do (entering running or deep water is not permitted) 2. Follow the direction of the CEV Coordinator 3. Help collect information or disseminate to the local residents/community members 4. Help identify those vulnerable in certain incidents alongside potentially checking on them. 5. Monitor at risk areas (particularly seasonal risks) 6. Help with the clearing of paths in icy or snow conditions 7. Identify areas where gully or drain clearance needs to be done (report to Wiltshire Council via the app)	